

Lane Manual

Chapter 18 – PARKS 1

 18.005 – GENERALLY 1

 18.005.005 – Definitions. 1

 18.005.100 - Season and Hours of Operation..... 1

 18.005.105 - Park Closure and Emergency Rules..... 2

 18.005.110 - Fees. 2

 18.005.115 - Parking Fees. 4

 18.005.120 - Group Picnic Areas..... 5

 18.005.125 - Moorage. 5

 18.005.130 - Campgrounds..... 7

 18.005.135 - Resident Camping (Camp Lane)..... 7

 18.005.140 - Special Use Permits..... 8

 18.005.145 - Gifts and Donations. 9

Chapter 18 – PARKS

18.005 – GENERALLY

18.005.005 – Definitions.

The following definitions apply to LM 18.005.005 through LM 18.005.145, unless the context requires otherwise:

“County Park” means any real property or rights in property held or acquired by Lane County and designated by the Board as County Forest, Public Park, or Recreational Area.

“Dawn” means one-half (1/2) hour before sunrise as officially established by the National Weather Service in Eugene, Oregon.

“Dusk” means one-half (1/2) hour after sunset as officially established by the National Weather Service in Eugene, Oregon.

“Parks Manager” means the manager of the Parks Division of the Department of Public Works.
(Order 99-5-5-17, 5.5.99; Order 10-11-23-10, 11.23.10; Order 12-2-8-8, 2.8.12)

18.005.100 - Season and Hours of Operation.

The following schedule for the operation of County parks is established:

A. DAY USE AREAS.

Year Round	Dawn - Dusk
Exceptions: Armitage, Baker Bay, Hendricks Bridge, Orchard Point, Richardson, Perkins Peninsula: Winter Season (11/1 - 3/31)	Limited Service

B. MARINAS. Baker Bay, Orchard Point, Richardson (dates are subject to change according to weather conditions):

4/1 - 9/30	Open
10/1 - 3/31	Closed

C. CAMPGROUNDS. All dates are subject to change according to weather conditions.

Armitage	Open Year Round
Baker Bay	
4/15 - 10/15	Open
10/16 - 4/14	Closed
Camp Lane	
5/1 - 10/31	Open
11/1 - 4/31	Closed
Harbor Vista	Open Year Round
Richardson	
4/15 - 10/15	Open
10/16 - 4/14	Closed

(Order 99-5-5-17, 5.5.99; Order 03-4-30-4, 5.7.03; Order 06-3-15-10, 3.15.06; Order 10-11-23-10, 11.23.10)

18.005.105 - Park Closure and Emergency Rules.

The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to close to public use any County park or portion thereof, or restrict the times when the same shall be open to such use, or limit or prohibit any recreational use, or establish emergency rules governing park use for up to thirty (30) days, whenever such action is necessary to protect the health or safety of the public or to prevent damage to the park or any of its facilities.

(Order 99-5-5-17, 5.5.99, Order 10-11-23-10; 11.23.10)

18.005.110 - Fees.

A. The following schedule of user fees is established:

1. Parking Fees.

Day Use per vehicle: All Lane County Parks open to public	\$5.00
Annual Parking Pass, per vehicle (all Parks)	\$40.00
Annual Parking Pass, Restitution	\$72.00
Moorage Annual Parking Pass	\$30.00

2. Group Picnic Reservations. Per Unit, Per Day.

Armitage, Baker Bay, Hendricks Bridge, Orchard Point, and Richardson Parks	
Sites that accommodate up to 50 people	\$75.00
Sites that accommodate 51 to 100 people	\$100.00
Sites that accommodate 101 to 150 people	\$150.00
Sites that accommodate greater than 150 people	\$175.00
Cancellation Fee with 30 days' notice	\$5.00
Cancellation Fee without 30 days' notice	25% of Rental Rate

3. Resident Camping (Camp Lane).

Minimum per Day (up to 50 persons)	\$500.00
Flat rate per each additional 1-25 persons	\$150.00
Camp Lane Reservation Fee	\$10.00
Camp Lane Reservation Cancellation Fee with 90 days' or more notice	\$100.00
Camp Lane Reservation Cancellation Fee with less than 90 days' notice	\$450.00
Security Deposit	\$250.00

4. Campsite Rental.

Per Campsite, Per Day:	
Primitive Site	\$15.00
Tent Site	\$20.00
Baker Bay	\$23.00
Electric & Water Site	\$30.00

Lane Manual

Full Hookup Site	\$35.00
Premium Campsite Location	10% above regular rate
Additional vehicle in campsite	\$7.00
Campsite Reservation Fee	\$10.00
Campsite, Reservation Change Fee	\$10.00
Campsite, Reservation Cancellation Fee	\$5.00
Group Camp Area Rental Fee	\$75.00
Group Camp Area, Reservation Fee	\$10.00
Group Camp Area, Reservation Change Fee	\$10.00
Use of dump station	\$8.00

5. Special Use Facilities.

Park Rental, Per Day - Howard Buford Recreation Area and Zumwalt Park:	
Groups equal to or less than 150	\$200.00
Groups greater than 150 Set by Parks Manager	\$200.00 minimum
Security Deposit	50% of Rental Rate
Cancellation Fee with 30 days' notice	50% of Rental Rate
Cancellation Fee without 30 days' notice	75% of Rental Rate

6. Moorage.

Annual Dry Moorage	\$620.00			
Key Deposit (Any Marina, any duration)	\$25.00			
Additional Key Lease	\$10.00			
Baker Bay Park	Seasonal	Monthly	Weekly	Daily
Boat Length up to 10'	\$386.00	\$97.00	\$36.00	\$10.00
Boat Length 11' to 15'	\$417.00	\$106.00	\$39.00	\$11.00
Boat Length 16' to 20'	\$435.00	\$112.00	\$42.00	\$12.00
Boat Length 21' to 25'	\$462.00	\$118.00	\$44.00	\$13.00
Boat Length 26' to 30'	\$495.00	\$124.00	\$46.00	\$14.00
Boat Length 31' to 34'	\$519.00	\$129.00	\$47.00	\$15.00
Dry Moorage	\$360.00	\$110.00	\$40.00	\$13.00
On-shore Berth	\$125.00	\$50.00	\$15.00	\$3.00
Premium Slip Location	10% more, according to Boat Length			
Orchard Point Park	Seasonal	Monthly	Weekly	Daily
Boat Length up to 10'	\$388.00	\$98.00	\$29.00	\$11.00
Boat Length 11' to 15'	\$422.00	\$110.00	\$34.00	\$12.00
Boat Length 16' to 20'	\$458.00	\$123.00	\$37.00	\$14.00
Boat Length 21' to 25'	\$505.00	\$137.00	\$40.00	\$15.00
Boat Length 26' to 30'	\$555.00	\$152.00	\$43.00	\$16.00
Boat Length 31' to 34'	\$582.00	\$157.00	\$45.00	\$17.00
Dry Moorage	\$375.00	\$120.00	\$40.00	\$15.00
Premium Slip Location	10% more, according to Boat Length			
Richardson Park	Seasonal	Monthly	Weekly	Daily
Boat Length up to 10'	\$399.00	\$100.00	\$32.00	\$11.00
Boat Length 11' to 15'	\$429.00	\$115.00	\$35.00	\$12.00
Boat Length 16' to 20'	\$465.00	\$129.00	\$40.00	\$14.00
Boat Length 21' to 25'	\$513.00	\$145.00	\$44.00	\$15.00
Boat Length 26' to 30'	\$561.00	\$158.00	\$48.00	\$16.00
Boat Length 31' to 34'	\$592.00	\$172.00	\$52.00	\$17.00
Dry Moorage	\$390.00	\$130.00	\$45.00	\$16.00

Premium Slip Location	10% more, according to Boat Length
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7. Special Use Permits. Administrative processing fee according to application: \$ 0 - \$125.00

- B. The Board delegates to the Parks Manager the authority as the Board's duly authorized agent to negotiate with groups and organizations the payment of user fees on a lump sum or flat rate basis in lieu of the established fee schedule.

(Order 00-2-9-4, 2.9.00; Order 03-4-30-4, 5.7.03; Order 05-12-14-11, 12.14.05; Order 06-3-15-10, 3.15.06; Order 07-3-21-6, 3.21.07; Order 10-11-23-10, 11.23.1; Order 12-2-8-8, 2.8.12; Order 13-06-18-07, 6.18.13; Order 20-02-11-04, 4.1.2020)

18.005.115 - Parking Fees.

- A. Parking fees apply year round for all hours for which the park is open, in accordance with the fee schedule described in LM 18.005.110. Failure to comply with the established parking fees will result in a citation according to Lane Code.

- B. Parking fees apply to all vehicles, including motorcycles and motorbikes, entering a park except as follows:

1. Vehicles belonging to the Corps of Engineers or Lane County, its agents and concessionaires (including their personal guests),
2. Vehicles belonging to an agency providing public transportation service to a park,
3. Vehicles exhibiting a daily, weekly, or monthly moorage rental receipt,
4. Vehicles exhibiting a valid Lane County campsite rental receipt,
5. Vehicles exhibiting an Annual Parking Pass or Moorage Annual Parking Pass, or group event parking permit,
6. Vehicles parking at designated roadside safety rest area parking spaces and in compliance with posted time limits.

- C. The following parking permits will be issued:

1. Annual Parking Pass. Allows admission to all County parks. Pass must be affixed to vehicle windshield.
2. Annual Parking Pass – Restitution. In the event that a Day Use County park patron fails to comply with the established parking fees and is cited by County according to Lane Code for the violation, the violator may purchase an Annual Parking Pass – Restitution permit and be issued an Annual Parking Pass. The purchase will cause the Parks Division to file the notice in the Parks Office and the violation is considered resolved and not forwarded to the courts.
3. Moorage Annual Parking Pass. Allows admission to all County parks and vehicle overnight parking at any County marinas. Pass must be affixed to vehicle windshield, hung from rearview mirror, or clearly displayed on dashboard.
4. Group Event Parking. Organizations holding group picnics or other events may choose to pay parking for their members. Permits will be purchased in advance by the organization and distributed to the group. Payment will be made in advance of the event in accordance with the number of permits purchased. All vehicles will be required to display a valid parking permit.

- D. Possession of any pass is the sole responsibility of the pass holder. No refunds or replacement passes are given for lost or stolen Annual Parking Passes or Moorage Annual Parking Passes.
- E. Damaged Annual Parking Passes or Moorage Annual Parking Passes will only be replaced if the original damaged pass is presented at time of replacement.
- F. A discount of fifty percent (50%) will be credited to any person paying for an Annual Parking Pass or Moorage Annual Parking Pass if they present valid government issued identification indicating that they are sixty-two (62) years of age or older at the time of purchase. Limit one (1) pass per qualifying buyer.
- G. One (1) or more persons may perform pre-approved volunteer services for the Parks division and receive an Annual Parking Pass. A minimum of ten (10) hours of volunteer services must be performed per vehicle to qualify for this pass, and applicants must document all time and furnished the documentation to the Parks division.
- H. Free Annual Parking Pass issued to disabled veterans who have been awarded a one hundred percent (100%) disability rating from the U.S. Veterans Administration, and a discount of fifty percent (50%) on an Annual Parking Pass credited to disabled veterans who have been awarded at least a twenty five percent (25%) disability rating from the U.S. Veterans Administration. One (1) Annual Parking Pass per household per year for each disabled veteran in the household. Passes available for issue/purchase from the Lane County Parks Office in person only. Documentation by a Federal agency such as the Veterans Administration stating disability rating must be presented at time of issue/purchase.

(Order No. 00-2-9-4, 2.9.00; Order 03-4-30-4, 5.7.03; Order 06-3-15-10, 3.15.06; Order 07-3-21-6, 3.21.07; Order 07-8-1-3, 8.1.07; Order 10-4-7-8, 04.7.10; Order 10-11-23-10, 11.23.10; Order 12-2-8-8, 2.8.12)

18.005.120 - Group Picnic Areas.

- A. Group picnic areas may be reserved for use during the period of May 1 through September 30. Reservations are on a first come, first served basis and may be made up to one year in advance. Groups with reservations have priority over others for use of the group picnic shelter, BBQs and picnic tables; other areas of the park are available to all on a first come, first served basis.
- B. Reservation cancellations should be made as early as possible to enable use of the picnic area by others. Reservation cancellations are subject to the cancellation fee established in LM 18.005.110A.2.
- C. Refunds will not be given due to poor weather conditions; however, the event may be rescheduled for another day during the same season without payment of an additional reservation fee.

(Order 00-2-9-4, 2.9.00; Order 06-3-15-10, 3.15.06; Order 10-11-23-10, 11.23.10; Order 12-2-8-8, 2.8.12)

18.005.125 - Moorage.

- A. Reservations.
 - 1. Orchard Point, Richardson, and Baker Bay Marinas. Reservations are taken for the season that runs approximately April 1 - October 1, depending on reservoir level.
 - 2. Existing Seasonal Moorage Holders.

- a. Renewal Applicants. Reservations for the same slip must be received prior to February 15. Proof of current State Marine Board registration must be provided as part of the seasonal moorage renewal application.
 - b. Exchanges. Moorage slip exchange requests must be made in writing and be attached to and part of the seasonal moorage renewal application. Requests need to be as specific as possible. Requests for exchanges must be received as part of the seasonal moorage renewal application prior to February 15. Exchanges are based on current slip holders releasing their current slip and new assignments are made according to the Lane County Parks Manager's assessment and analysis.
3. New Seasonal Moorage Applicants, Waiting List. All slips which become vacant during the season or are remaining after the renewal applications and exchanges have been processed, will be allocated according to priority date sequence to persons on the waiting list and berth size availability. Applicants will only be added to the list after supplying a copy of their Oregon State Marine Board registration. Waiting list priority dates are not transferable with the sale of a boat.
- B. Due to the demand for moorage slips, Lane County reserves the right to assign slips and to utilize vacant slips to maximize use of its marinas. Seasonal moorage holders that do not moor their boat of record in their assigned slip by July 2, may have their assigned slip temporarily moored by transient moorage holders until Lane County has received, in writing, a letter of intent to occupy the vacated slip by a specified date. Seasonal moorage holders are required to moor their boat of record in their assigned slip at least seventy-five (75) days between April 1 and October 1. Seasonal moorage holders who do not utilize their slip for the required number of days forfeit their right to a slip for the next season.
- C. Moorage slips may not be sublet by the moorage holder, nor are they transferable with the sale of a boat. If the marina manager determines a moorage holder has sublet their slip, the moorage contract will be terminated, the moorage holder will forfeit the rental fee, and the slip must be vacated. Persons purchasing a boat currently moored in a County marina may, with the moorage holder's permission, continue to moor the boat for the remainder of the season. The new owner must use the waiting list process to obtain a slip for the following season. Moorage holders who have purchased a new boat requiring a different size slip will be refunded the difference at a prorated rate if the new boat size is in a smaller payment classification, or must pay the prorated difference for the new slip within thirty (30) days upon receipt
- D. Size Limitations.
1. Orchard Point. Vessels longer than thirty-four feet (34') and/or twelve feet (12') in width cannot be accommodated.
 2. Richardson. Vessels longer than thirty-four feet (34') and/or twelve feet (12') in width cannot be accommodated.
 3. Baker Bay. Vessels longer than thirty-four feet (34') and/or ten feet (10') in width cannot be accommodated.
- E. All marina moorage holders shall provide a copy of their Oregon State Marine Board registration if requested by the Marina Manager or any public safety official.
- F. Each seasonal moorage holder will receive one Moorage Annual Parking Pass and moorage holders at Orchard Point and Richardson Marinas will also be issued one gate key. Additional passes may be purchased from the Parks Division Office or the Marina Manager. Additional keys may be leased from the Marina Manager.

- G. No refunds for moorage will be issued after April 1. Persons cancelling a seasonal moorage do not have renewal or exchange rights for the following season. Keys are to be returned to the Marina Manager at the end of the moorage season. Key Deposits will be refunded within thirty (30) days upon key receipt. No refunds are given for Moorage Annual Parking Passes or leased keys.

(Order 00-2-9-4; 2.9.00; Order 06-3-15-10, 3.15.06; Order 10-11-23-10, 11.23.10)

18.005.130 - Campgrounds.

- A. Reservations for campsites will be taken on a first come, first served basis and may be made up to one year prior to arrival date. Reservation requests must be received at least three (3) days in advance of the requested date of use. The reservation fee and site fee must be paid in full at time of reservation. The reservation fee is non-refundable. Reservation Cancellation requests made three (3) days or less prior to arrival date are non-refundable. Reservation Cancellations made four to fourteen (4-14) days prior to arrival date will receive a Camping Certificate valid for thirteen (13) months and equal to the number of nights of original reservation. Reservation Cancellations made fifteen (15) days or more prior to the arrival date will be issued a refund less the reservation fee and cancellation fee. In cases of emergency, the Parks Manager has authority to grant a free night's stay at a County campground.
- B. Group campsites may be reserved on a first come, first served basis up to one (1) year prior to arrival date. A reservation fee must be paid in addition to the campsite rental fee. The reservation fee is non-refundable. Reservation cancellation requests will be processed according to the cancellation policy set forth in LM 18.005.130A.
- C. Campers should check-in at the Campground Office and complete registration, if necessary, within one (1) hour of arrival.
- D. Regular, non-group campsites may be occupied by a maximum of two (2) vehicles or one (1) vehicle and one (1) trailer without incurring an additional vehicle fee.

(Order 96-2-14-4, 2.14.96; Order 06-3-15-10, 3.15.06; Order 10-11-23-10, 11.23.10; Order 12-2-8-8, 2.8.12)

18.005.135 - Resident Camping (Camp Lane).

- A. Camp Lane is available from May 1 through October 31 by reservation only to organizations and groups. Reservations for commercial purposes are available only through special use permit or contract. If weather conditions permit and it is financially feasible, the Parks Manager has authority to extend the camping season. Reservations may be made up to two years prior to arrival date.
- B. The number of persons on the premises at any one time is limited to one hundred sixty (160). Violation may result in the closure of the camp until the situation is remedied and/or may result in immediate termination of the renter's use of the premises.
- C. The minimum per day rate applies to all persons over two years of age. Check in time is 3:00 p.m. and check out time is 11:00 p.m. The number of persons is determined by using the peak number of persons that visit the camp at any time during each reserved day. Any group which remains at the camp after the check out time will be charged another full day rental based upon the previous day's attendance figure. On a daily basis, the renter is required to fill out an attendance sheet supplied by the Camp Manager and report the total number of overnight campers and day use visitors to the Camp Manager. The Camp Manager retains the right to establish the daily head count.

- D. A reservation deposit in the amount according to the number of persons each day and duration of days, reservation fee, and a Security Deposit of two hundred and fifty dollars (\$250) is due in full at time of reservation and are required to confirm a reservation. The Security Deposit will be applied to charges incurred by renter including breakage or loss of equipment, repairs required because of damages caused by renter, and clean-up costs due to inadequate clean-up by renter. The Security Deposit is refundable. The reservation fee is non-refundable.
- E. Renter will provide certification of insurance as required by the Lane County Risk Manager.
- F. Reservation cancellations should be made as early as possible to enable use of the camp by others. Reservation cancellations made at least ninety (90) days or more before the scheduled event will incur the cancellation fee to cover administrative costs associated with making the reservation. If a reservation is cancelled within ninety (90) days of a scheduled event, four hundred fifty dollars (\$450) of the reservation deposit will be retained. In cases of emergency, the Parks Manager has authority to return one hundred percent (100%) of the deposit.
- G. Special Rules.
 - 1. Alcoholic beverages are permitted by special use permit only. Renter is responsible for preventing the possession and use of illegal drugs in camp during the period of occupancy.
 - 2. Open fires are allowed only in established fire pits, except during periods of high fire danger when they are prohibited. Candles, fuel lamps and other flames are not permitted in the sleeping quarters.
 - 3. Smoking is not permitted in the sleeping quarters.
 - 4. Temporary outlets, lights and extension cords are not allowed.
 - 5. Dogs (except service dogs) and pets are not allowed at camp.
 - 6. Camp notices and signs are allowed only on surfaces that will not be damaged by the use of tape. All other fasteners are prohibited.
 - 7. Campers may not climb any trees.
 - 8. Unless an exception is granted by the Camp Manager, games will be held only in the sand area, basketball court and soccer field. Tents may not be set up on lawns, nor may campers sleep on lawns without prior Camp Manager consent.
- H. The Camp Manager is the official representative of Lane County and has authority to inspect facilities at all times, to interpret regulations, to judge the acceptability of sanitation and clean-up, and to determine the manner in which charges shall be assessed.

(Order 96-2-14-4, 2.14.96; Order 03-4-30-4, 5.7.03; Order 06-3-15-10, 3.15.06; Order 07-3-21-06, 3.21.07; Order 10-11-23-10, 11.23.10; Order 12-2-8-8, 2.8.12)

18.005.140 - Special Use Permits.

- A. The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to provide specific written authorization for the following special uses:
 - 1. Activities that are permitted as exceptions to prohibited uses of County Parks when Lane Code expressly provides for such exceptions pursuant to specific written authorization.

2. Activities that involve exclusive use of a park area not normally available for reservation or rental.
 3. Races, aquatic events, day camps and activities that may be hazardous to participants or spectators.
 4. Activities involving the use of personal equipment, including, but not limited to, folding tables and chairs, booths, tents, and dunk tanks.
- B. Special Use Permits issued under this section may impose reasonable restrictions including the following:
1. Limits on the time, place, and manner of the special use activity.
 2. Requirement to post a deposit or other security to ensure proper clean up and repair of damages.
 3. Requirement to provide certification of insurance in amounts approved by the Lane County Risk Manager.
 4. Requirement to agree to hold harmless Lane County, its Commissioners, agents, officers and employees from liability arising from the special use activity.
 5. Requirement to obtain permits required by other agencies.
 6. Requirement to agree to repair, or reimburse Lane County for the cost of such repair, of any damages caused by the special use.

(Order 96-2-14-4, 2.14.96; Order 06-3-15-10, 3.15.06; Order 10-11-23-10, 11.23.10)

18.005.145 - Gifts and Donations.

The authority to accept any gift or donation over twenty-five thousand dollars (\$25,000) for park purposes remains with the Board. The Public Works Director is delegated the authority to accept gifts or donations for park purposes of twenty-five thousand dollars (\$25,000) or less.

(Order 96-2-14-4, 2.14.96; Order 06-3-15-10, 3.15.06; Order 10-11-23-10, 11.23.10; Order 12-2-8-8, 2.8.12; Order 13-06-18-07, 6.18.13)